Volunteers in Aurora Public Schools

Honest, dependable and respectful volunteers are an essential part of the Aurora Public Schools team. To ensure that our volunteers enhance the safety, security, well-being and success of our students, the Safety and Security Department registers all volunteers, performs a background check and if eligible issues volunteer ID badges as a form of identification while performing volunteer duties on and/or off school property.

Volunteers must be pre-approved by a specific building’s Principal/Administrator before being registered by the Security office. Interested volunteers should reach out to the school before completing the process below.

Note: If the volunteer is committing to only a one-time event, he or she will simply need to sign in and out at the front office of the school or site. Except for all overnight trips or Student Travel trips.

Chaperones (Student Travel or overnight trips)

All non-employees scheduled to go on student travel trips to support arts, sports or academic programs are considered chaperones and a background check is also required for them. The trips are planned far in advance, please don't wait until the last minute to get this process started.

APS Partnerships

Groups or organization working in partnership with Aurora Public Schools assigned to work in school buildings (i.e. City of Aurora, Aurora Mental Health, Children’s Hospital, Judi's House, College Uplift, College Track, etc.), are also expected to follow the same volunteer process. However, their presence in one or several buildings may be approved by the program’s administrator, APS contact or supervisor in charge by communicating with and providing a list of approved staff to the Security office.

To register, volunteers/chaperones/partners will need to do the following:

1. Complete and sign a Volunteer Registration Form (available in both English and Spanish).
2. Volunteers must visit the Security office to submit their Volunteer Registration Form authorizing Aurora Public Schools to request the background check.
   - A valid government issued photo ID is required when submitting the completed registration form. Also, a picture will be taken for the volunteer badge to be printed.
3. Schools will confirm acceptance of a volunteer by submitting a Volunteer Approval Form to the Security office. This form must be signed by the Principal (or designee) and is expected to be submitted to the Security office by the school by either fax or email. Badges are not issued without the approval form from the school.

All volunteer badges are issued with an expiration date of July 31 (end of current school year) and must be renewed by completing the process above every school year. After printed, the badge will be sent to the school directly for pick up from the main office. The volunteer must have their badge on their person at all times while on school property.

NOTE: Always report to the front office to sign in as a visitor even after obtaining a volunteer badge.

The Security office is open for volunteer badges Monday – Friday, 8:00-4:00. However, we recommend that you call first before showing up. (Security/Volunteers office 303-365-7816, ext. 28410)

*All volunteer applicants must be at least 18 to go through the volunteer process.
The Security office is located at:
15701 E 1st Ave, Suite 109
Aurora, CO 80011

Major cross streets are Chambers Rd and E 1st Ave

Coming from I-225 North:
-Exit 6th Ave and go east
-Turn south on Centretech parkway
-At E 1st Ave (4 way stop) go west – make a right
-Our building is marked as ESC 1, our office is on the first floor facing southwest

Coming from I-225 South:
-Exit Alameda and go east
-North (make a left) on Chambers
-East (make a right) on E 1st Ave to 15701
-Our building is labeled as ESC 1 (on the left hand side), our office is on the first floor facing southwest